



Security Officer II

Characteristics of Work

This work involves responsibility for patrolling assigned areas and enforcing regulations affecting the security of state property. Decisions and commitments are made in accordance with established procedures. Incumbents may work independently or in a group, and may assist in the supervision of lower classification security officers. Supervision is received from a security officer in a higher classification or an administrative superior.

Examples of Work

Examples of work performed in this classification include, but are not limited to, the following:

Patrols an assigned area in accordance with the rules and regulations governing the area.

Enforces state laws as they apply; gives information and directions.

Investigates reports of disturbances or suspicious circumstances.

Maintains records and makes reports as required.

Assists in the supervision of lower classification security officers.

Performs related or similar duties as required or assigned.

Essential Functions

These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring agency.

1. Works with and/or supervises security officers.
2. Assists in conducting investigations.
3. Performs general security duties.

Minimum Qualifications

These minimum qualifications have been agreed upon by Subject Matter Experts (SME's) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of positions. Any request to substitute related education or experience for minimum qualifications must be addressed to the State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

Physical Requirements: These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

Heavy Work: May frequently exert force equivalent to lifting up to approximately 50 pounds and/or occasionally exert force equivalent to lifting up to approximately 100 pounds.

Vision: Requires the ability to perceive the nature of objects by the eye.

Near Acuity: Clarity of vision at 20 inches or less.

Midrange: Clarity of vision at distances of more than 20 inches and less than 20 feet.

Far Acuity: Clarity of vision at 20 feet or more.

Field of Vision: Ability to observe an area up or down, left or right while eyes are fixed on a given point.

Speaking/Hearing: Ability to give and receive information through speaking and listening skills.

Motor Coordination: While performing the duties of this job, the incumbent is regularly required to walk; and stoop, kneel, crouch, or bend. The incumbent is frequently required to stand; sit; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands or arms. The incumbent is occasionally required to climb or balance.

Experience/Educational Requirements:

Education:

Graduation from a standard four year high school or equivalent (GED).

AND

Experience:

One (1) year of experience related to the above described duties.

Completion of the Law Enforcement Training Academy may be a requirement depending on the hiring agency.

Documentation Required:

Applicant must attach a valid copy of his/her certificate showing completion of the Law Enforcement Training Academy, where applicable.

Interview Requirements

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.